

EMERGENCY PLAN

1. Location of nearest telephone?
2. The emergency phone numbers for that venue:
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3. Location of the nearest medical assistance:
.....
4. Location of First Aid Box:
5. What is your Emergency Plan?
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6. Do your key staff know what to do?
7. Parents/ Next of kin should be notified as soon as possible of accident.
8. Care of the injured person should be maintained until medical assistance is available.
9. Debrief each senior person involve/ or witness for their version of what happened to enable a more detailed account.
10. Give a written report to Surfing WA as soon as possible. Follow up on patient's recovery to finalise your involvement.